



NATIONAL PARKS AND WILDLIFE SERVICE

Geocaching application form

To place a physical cache in a park, consent is required from the park authority, under clause 11 of the National Parks and Wildlife Regulation 2019. In New South Wales, the park authority is the NSW National Parks and Wildlife Service.

Please complete this form and submit it to the local National Parks and Wildlife Service office closest to the park where you want to place the cache. You will need to wait for written consent from National Parks and Wildlife Service before placing the cache.

Applicant details

Name	
Email	
Postal address (include postcode)	
Contact number	
Cache name	
Cache coordinates	Latitude/Longitude UTM format (The UTM zone and grid coordinates must identify whether the datum is AGD or GDA)
Container description and contents (Photos may be attached)	
Description of cache location (Please include park name and how to get to the cache, e.g. identify the walking tracks or roads that lead to the cache. Photos may be attached)	
Contact details to be placed inside the cache	
Educational message to be placed inside the cache and any logging requirements for finders	

I hereby apply for consent to place a physical cache in (park name)	
I have read and understood the standard conditions.	
Signature	
Date	

Standard conditions

General

- The cache must only be placed in the location approved by National Parks and Wildlife Service.
- The cache must not solicit customers or be used to generate commercial gain, such as using the cache to promote a product or service or requiring participants to pay a subscription fee.
- Soil, rock, substrate, or vegetation must not be disturbed to hide the cache.
- This consent is applicable for _____ (months/year) from the date of approval.
- The cache owner will assume all responsibility for:
 - cache maintenance, including being responsible for physically checking the cache periodically and especially when a problem has been reported by another geocacher
 - the accuracy of the online content of their cache listings.
- At the end of the consent period further consent may be sought to have the cache remain.
- To assess the suitability of the cache remaining, the cache owner may/will provide photos of the cache location at the beginning and end of the previous consent period to National Parks and Wildlife Service.
- If consent is revoked, the cache owner will archive the cache immediately and remove it as soon as practicable.

Containers

- The cache container must:
 - be watertight and neutral coloured
 - not be placed inside a plastic bag
 - not have been previously used for food as odours could attract wildlife
 - be no larger than 2.0 L
 - be able to withstand wind, rain, frost and other natural elements
 - have a label on the outside to say it is a geocache.
- The cache container must include the following items:
 - an explanatory note for people who find the cache by chance which explains that the cache has been approved by National Parks and Wildlife Service and identifies the period of consent
 - an educational message about the cache's specific location or about the park or area in general
 - the cache coordinates to confirm that the correct cache has been found
 - contact information for the local National Parks and Wildlife Service office and the cache owner in the event the cache is in need of repair or needs to be removed from its location.
- The only additional items that may be permitted in a cache container are a logbook, pen, pencil and pencil sharpener.

Office Use Only

Comments	
Approved	Not approved
Signature	
Name	
Position	
Date	
Term of Consent	